



Goodrich Village Hall Trust Premises Age Verification Policy

This policy applies in relation to the sale or supply of alcohol on the following premises

**Goodrich Village Hall
Goodrich
Ross-on-Wye
HR9 6HX**

Aim: To ensure that Goodrich Village Hall operates with due diligence to ensure that alcohol is not sold to those individuals under 18 years of age.

Throughout this policy Goodrich Village Hall Trust and Hirers of Goodrich Village Hall are referred to as ‘the responsible person’.

1 Responsible Persons

For the purposes of this policy the following are considered to be responsible persons:

- the holder of the premises licence;
- the Hirer present on the premises in a capacity which enables him or her to prevent the supply of alcohol

2 Duties of the Responsible Person

The responsible person must ensure that the age verification policy is applied in relation to the sale or supply of alcohol. Before being served alcohol, individuals who appear to the responsible person to be under the age of 18 years of age must be asked to produce, on request, identification bearing their photograph, date of birth, and a holographic mark. This can include, for example:


- A photo card driving licence
- A passport
- A proof of age card bearing the PASS hologram

Details on the proof of identification are to be checked carefully. If the individual has no proof of age or the proof of identification is not clear then you must refuse to serve them.

3 The Law

By selling alcohol to a person who is under 18 it is **YOU** that commits the offence as well as the customer.

Persistently selling of alcohol to children is defined as selling alcohol on the same premises to a person who is under 18 on two or more occasions within a single three month period. Currently there are three avenues by which action can be taken against those found to be persistently selling alcohol to children.

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1. The licence holder, if prosecuted, can plead not guilty and go to court and if found guilty can be given a fine of up to £10,000 with up to 3 months suspension of the alcohol licence.
 2. As an alternative to prosecution, the police or trading standards officers can give the licence holder the option to voluntarily accept a 48 hour closure notice rather than face criminal liability.
 3. The police can make a representation to the relevant licensing authority to ask them to review the licence.

The premises licence holder must ensure that staff (in particular staff who are involved in the supply of alcohol) are made aware of the existence and content of the age verification policy applied by the premises.

Signed

PREMISES LICENCE HOLDER

Date